



Criteria 6- Governance, Leadership and Management

Key Indicator 6.3- Faculty Empowerment Strategies

6.3.2 – Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

DVV Query

1. Provide the Policy document on providing financial support to teachers.
2. Kindly provide E-copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year wise under each head.
3. Provide Audited statement of account highlighting the financial support to teachers to attend conferences/workshops and towards membership fee for professional bodies.

DVV Response

1. Policy document on providing financial support to teachers is attached.
2. E-copies of letter/s indicating financial assistance to teachers and list of teachers receiving financial support are attached.
3. Audited statement of account highlighting the financial support to teachers to attend conferences/workshops and towards membership fee for professional bodies are attached.

P.S.G.V.P.M's College of Pharmacy,
Shahada Dist. Nandurbar

Affiliated to,

Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon



**POLICY FOR GETTING FINANCIAL SUPPORT TO ATTEND
FDPS/ RESEARCH WORKS CONFERENCES/ WORKSHOPS/
SEMINARS/ SYMPOSIA/ MEMBERSHIPS**

POLICY DOCUMENT

FINANCIAL SUPPORT TO ATTEND FDPs/ RESEARCH WORKS CONFERENCES/ WORKSHOPS/ SEMINARS/ SYMPOSIA/ MEMBERSHIPS

INTRODUCTION

The Scheme at the institution provides financial assistance for teaching staff to attend FDPs/ Research Works/ Workshops/ Seminars Conferences/ Symposia at College/ State/ National and International level in Pharmaceutical field as well as to obtain Professional membership of the relevant field. It intends to promote high standards in faculties by way of extending facilities and researches by providing a forum for sharing their knowledge, experience and research.

OBJECTIVE

The basic objective of financial assistance is as follows:

- ✓ To inculcate research aptitude and upgrade research skills of the faculty.
- ✓ To upgrade educational qualification of teaching staff.
- ✓ To create healthy platform for teachers to exchange their knowledge and ideas.
- ✓ To upgrade an in-depth knowledge of subjects of teachers from eminent academicians as well as from research institutions.
- ✓ To improve interaction of faculty with the outside world.

ELIGIBILITY

Financial assistance will be available for full time teaching faculty of the institute.

NATURE OF ASSISTANCE AVAILABLE UNDER THE SCHEME

- ✓ Financial assistance to attend State/ National/International level FDPs/ Research Works/ Seminars/ Workshops/ Conferences/ Symposia's in the field of Pharmaceutical sciences.
- ✓ Financial support to obtain professional membership of the relevant field on seniority basis.




PRINCIPAL
P.S.G.V.P.Mandal's, College of Pharmacy
SHAHADA-425409, Dist.NANDURBAR

PROCEDURE OF APPLYING FOR THE SCHEME

The teachers who wish to avail financial assistance for attending FDPs/ Seminars/ Conferences/ Workshops/ Symposia under this scheme should get approval from Principal and submit it along with the relevant documents such as registration receipt, participation/ presentation certificate/ professional membership certificate to the Principal/office after attending FDPs/ Seminars/ Workshops/ Conferences/ Symposia.

PROCEDURE FOR APPROVAL

The teaching staff must submit the certificate of attendance of FDPs/ Seminars/ Conferences/ Workshops/ Symposia, Professional memberships to the accountant. After submission of required documents college accountant may release amount with the permission of Principal. The teachers will/may be sanctioned with full/partial registration amount towards attending FDPs/ Seminars/ Conferences/ Workshops/ Symposia and membership fees to obtain professional memberships.




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